



# OVERVIEW & SCRUTINY BOARD

DATE	TITLE	Wards
26 <sup>th</sup> July 2011	WORK PROGRAMME AND FORWARD PLAN 2011-2012	All Wards

## SYNOPSIS

The Committee is asked to give consideration to the Overview and Scrutiny Work Programme 2011, including its own work programme, as set out in Appendix 1 of the report, for the current municipal year.

Details of forthcoming relevant Key Decisions which are due to be taken by the Cabinet are provided in Appendix 2 in order to enable the Committee to identify those items where it may wish to request reports.

## CONTRIBUTORS

Finance and Corporate Services

## RECOMMENDATION THAT:

The Committee considers and agrees its proposed work programme, subject to update at subsequent meetings of the committee.

## CONTACT

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Committee  
Co-ordinator  
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## NEXT STEPS

The Committee's work programme will be updated with any new items and/or amendments to it.

## 1. INTRODUCTION

- 1.1 The purpose of this report is to enable the Committee to determine its work programme for 2011/12.

## 2. REPORT

- 2.1 A draft work programme for the current municipal year is set out at Appendix 1. The list of items has been drawn up in consultation with the Chairman, having regard to relevant items within the Forward Plan and actions and suggestions arising from previous meetings of this select committee.
- 2.2 The Committee is requested to consider the items within the proposed work programme and suggest any amendments or additional topics to be included in the future, whether for a brief report to Committee or as the subject of a time limited Task Group review or single issue 'spotlight' meeting. Members might also like to consider whether it would be appropriate to invite residents, service users, partners or other relevant stakeholders to give evidence to the Committee in respect of any of the proposed reports.
- 2.3 Attached as Appendix 2 to this report is an extract of the Forward Plan items showing the decisions to be taken by the Executive at the Cabinet, including Key Decisions within the relevant Cabinet Members portfolio areas which will be open to scrutiny by this Committee should Members wish to include them within the work programme (these entries are highlighted in italics). This extract of the Forward Plan was taken from the version published on 15th July 2011.

### **LOCAL GOVERNMENT ACT 2000** **LIST OF BACKGROUND PAPERS**

<b>No.</b>	<b>Description of Background Papers</b>	<b>Name/Ext of holder of file/copy</b>	<b>Department/ Location</b>
1.	Forward Plan, August to November 2011	Michael Carr Extension 2076	Finance and Corporate Services, Committee Services, Room 133a Hammersmith Town Hall